



Southern Hemisphere
SUPPORTING MEANINGFUL CHANGE

DYNAMIC FACILITATION SKILLS FOR PARTICIPATORY DEVELOPMENT

3 DAY EXPERIENTIAL LEARNING COURSE

Trainers:	DENA LOMOFKY, MA Social Development, UWC WILMA WESSELS, BA, UCT, Honours in Organisational Psychology, UNISA CATHY CHAMES, MA Social Development, UCT
Next course:	26 – 28 July 2016 (Cape Town)
Cost:	R6,700.00 + 14% VAT = R7638 Special discounts apply for groups of 3 persons or more from the same organisation of 10% (incl. comprehensive course materials, refreshments & lunch, certificate)
In-house courses:	Available upon request. Special discounts apply for groups Min 5 persons.

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Workshop Programme

Topics to be covered

Module 1	 KEY CONCEPTS IN FACILITATION
Module 2	 ROLES OF A FACILITATOR
Module 3	 INTERPERSONAL COMMUNICATION AND CONVERSATION STYLES IN FACILITATION
Module 4	 MANAGING GROUP DYNAMICS
Module 5	 FACILITATION STAGES
Module 6	 FACILITATION TOOLS AND TECHNIQUES AND HOW TO USE THEM

Requirements

To achieve these outcomes full participation is required. There will be no passive learning. Participants will get opportunities to share their experiences and best practices regarding facilitation. Be prepared to play games, role play, do strategic planning and see yourself on video. The expected outcomes from each module will focus the discussion and learning.

Objectives

The objective of this course is to provide dynamic training in basic facilitation skills. The aim of the course is to equip people who are working with any form of group to be able to facilitate the group process effectively and ensure that a balance is kept between process and outcomes.

The course will provide a space for development practitioners to learn from each other by sharing knowledge and experiences.

Outcomes

Having completed the course the participant will have:

- Knowledge of how to work with groups
- Increased confidence to facilitate groups
- Improved communication skills
- A range of practical facilitation tools
- An improved understanding of yourself, particularly in the group context and as a group facilitator
- Ability to deal with conflict and difficult behaviours
- Understanding of the group process and dynamics
- Understanding of the process of group decision making
- Be able to design your own facilitation processes
- Select appropriate methodologies for achieving desired outcomes

Who should attend

This introductory course is designed for people who are currently facilitating or who would like to enter the facilitation field, but do not believe that they have enough training or background information.

Ideally participants should be anyone who has to facilitate group work in any field such as:

- Organisational development practitioners
- Development practitioners facilitating community groups
- Strategic planners
- Public participation practitioners
- Participatory researchers
- Etc.

Methodology

The training course will be run in a workshop style with a high degree of participant involvement. Group work and role plays will be interspersed with input sessions. Adult learning methodologies will be employed, and participants will not be passive. Debate and discussion will be encouraged. The trainers are expert facilitators, and while they will be sharing their own experiences of facilitation with you, they do not pretend to have all the answers. While learning the key facilitation skills, we will employ exciting methodologies that you will also be able to use in when facilitating.